



PLACEMENT OFFER

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Company	Saint-Louis University - Brussels
Location	1) Saint-Louis - Boulevard du Jardin Botanique, 43 B - 1000 Bruxelles, Belgique 2) ICHEC – Boulevard Brand Whitlock B – 1150 Bruxelles, Belgique 3) European Parliament 4) Other places
Service	International relations Service
Activities	provide support under the supervision of Mrs Paulus for the practical preparation of an academic summit which will take place in Brussels on 8 and 9 June 2015 for the Universities from Latin America and the Caribbean countries and the European Union
Placements offered	Ideally from February 2015 to June 2015
Duration	4 months is the minimum
Starting date	as soon as possible in February
Places available	1
Student profile	Bachelor or Master student

Type of studies	Any but international relations, languages and communication preferred	
Essential Requirements	Ability to work in an international environment, sociability, organization, responsibility, capacity to work in a team , computer knowledge, punctuality, open to multitasks work, ability to take initiatives ...	
Language requirements	<ul style="list-style-type: none"> - French : indispensable (B2) - English : indispensable (B2 or C1) - Spanish : indispensable (B2 or C1) 	
Desired skills	Enthusiasm, very good oral and communication skills, time management skills, patience, politeness...	
Nationality	Any	
Remuneration	Not defined yet	
Grant	Not defined yet	
Accommodation	/	
Documents to send	<ul style="list-style-type: none"> - Cv and photo - motivation letter 	
Deadline to send the documents	As soon as possible !	
Contact	Contact person	Françoise Paulus International Relations Coordinator
	Address	Boulevard du Jardin Botanique, 43 B - 1000 Bruxelles, Belgique
	Telephone	00 32 (0) 2 211 79 13
	Fax	00 32 (0) 2 211 78 54
	Email	francoise.paulus@usaintlouis.be
	Website	www.usaintlouis.be